

**CITY OF NEW CASTLE,
PENNSYLVANIA
PROPOSAL FOR
SERVICES**

**FOR A PREPARATION OF
AN IMPLEMENTABLE
COMPREHENSIVE PLAN**

The City of New Castle is seeking proposals from qualified professional planning consultants to assist in the preparation of an Implementable Comprehensive Plan and Zoning updates. This project will focus on identifying key community issues, creating a vision for the next 10 years, and proposing realistic strategies for implementation. Utilizing the planning principals identified in the Pennsylvania Department of Community Development's (DCED) The Comprehensive Plan in Pennsylvania the plan will focus on identifying community issues, steps to address the issues and persons or groups responsible for addressing the issues. Where possible, sources of financing should be identified. The emphasis should be on determining the needs and desires of the community rather than a fit into a traditional plan format. There are three primary goals for the new Plan. First, to create a vision for the Community for the next 10 years based on the direction that citizens and various other stakeholders would like the Community to move towards. Second, to provide a series of realistic strategies, projects, programs, etc. that can be implemented to achieve this created vision. Third, to provide updates to the current zoning ordinance that promote economic growth in New Castle. The consultant will provide the full range of planning services necessary to undertake the Plan. The selected consultant will be asked to focus its work on providing information for decision making providing creative ideas and workable action plans and helping the Community to recruit partners and create the capacity to implement the plan. As stated previously, the Comprehensive Plan and Zoning updates should be an implementable plan following principles and keys currently being promoted by the PA Department of Community and Economic Development. All responsible parties regularly engaged in the business of this nature, interested in making sale to the City of the above named service, may examine or obtain a copy of the instructions to bidders at the office of the City Administrator, City Building, 230 North Jefferson Street, New Castle, PA 16101-2220 or by emailing the City Administrator's Office at **cfrye@newcastlepa.org**. Proposals must be received no later than noon on Tuesday, February 18, 2025, to be eligible for consideration. Any questions on the request should be directed to Chris Frye at (724)656-3510, or by email at **cfrye@newcastlepa.org**. Questions must be submitted in writing by Tuesday, February 11, 2025. Answers will be posted to **<https://www.newcastlepa.org/work/request-for-proposals/>** The Municipality is open to consider consultant suggestions for alterations to the work scope that would be in the municipality's interests and not vary from the essential goals and objectives outlined in the RFP. Alterations could be considered in developing a final scope of work for contract with the selected consultant. After review by the City Administrator, a short list of consultants may be selected and scheduled to make presentations to City Council. It is anticipated that consultant selection will occur within 30-45 days of the RFP deadline. A notice to proceed will be issued as soon as possible thereafter. The City of New Castle, Pennsylvania, reserves the right to reject any or all proposals and to make such award as most advantageous to the City. The City of New Castle, Pennsylvania, is an Equal Opportunity Employer and all qualified bidders will receive due consideration without regard to race, religion, sex, color, handicap, or national origin.

CITY OF NEW CASTLE, PA