

**NOTICE TO BIDDERS
BOROUGH OF JEFFERSON
HILLS
ALLEGHENY COUNTY,
PENNSYLVANIA**

The Borough of Jefferson Hills (Allegheny County, PA) is seeking sealed proposals for a comprehensive telephone system. This project includes the installation of new telephones throughout Borough Administration, operating systems for the phone system (if, applicable), and a new server/cloud-based servers to support the system. Proposals will be received, either by email or in-person at the Municipal Building, 925 Old Clairton Road, Jefferson Hills, PA 15025 until 4:00 p.m. prevailing time on Monday, April 2, 2024 to be publicly opened and read immediately thereafter.

Specification, Instructions to Bidders, General Conditions, Forms of Proposals and Agreement, and email contact information are on file and open to public inspection at the Borough of Jefferson Hills administrative offices, 925 Old Clairton Road, Jefferson Hills, PA 15025. Copies of the Request for Proposals (RFPs) may be obtained therein. The Borough reserves the right to request additional information from any or all respondents, to waive any defect or abnormality to award or not award all or any portion of the described work, to issue modifications to the RFP, to award a portion of the work to one respondent and to award a portion of the work to another respondent, or to otherwise move forward in the best interest of the Borough.

Specifications and RFP available by e-mail from John P. Stinner at jstinner@jeffersonhills.net, phone (412) 655-7735, and/or letter to 925 Old Clairton Road, Jefferson Hills, PA 15025. Be sure to include your name, address, e-mail, telephone and fax numbers on all correspondence.

All proposals must be in the possession of John P. Stinner, Borough Manager, Borough of Jefferson Hills, 925 Old Clairton Road, Jefferson Hills, PA 15025 on or before 4:00 p.m. prevailing time, April 2, 2024. Proposals shall be delivered in a sealed envelope/email and clearly marked on the outside with the words:

**BOROUGH OF JEFFERSON
HILLS – COMPREHENSIVE
TELEPHONE SYSTEM.**

John P. Stinner
Borough Manage