

# **Central Valley School District**

## **Payroll Clerk**

Qualifications: Two years of comparable payroll experience required (300 Employees). Associate Degree in Accounting, Human Resources or related field preferred. Responsible for processing and administration of all aspects regarding payroll. Must have strong organizational, analytical, and communication skills. Technology skills include database and spreadsheet proficiency required. Salary \$18.25/hr. Full Medical Benefits. Paid Holidays. PTO.

Send letter of interest, resume, clearances, and 3 references to:

**Dr. Nicholas Perry**  
**Superintendent - Central Valley School District**  
**160 Baker Road Ext.**  
**Monaca, PA 15061**

**Deadline for Applications:**  
**Thursday, March 7, 2024 @ 12:00 P.M.**