

Young Scholars of Western Pennsylvania Charter School (YSWPCS) is looking to hire an Information Systems Manager, in Pittsburgh, PA. The Information Systems Manager will be responsible for the daily operations of our computer information systems and network. This position requires a bachelor's degree in computer science or a related field. A successful candidate must also have two (2) years of experience in managing or administrating information technology systems in a school setting, which includes two (2) years of experience in the following: Installing and maintaining hardware and software; Coordinating operations of network, server and information system; Training staff in using teaching-related portals including Microsoft applications, SmartNotebook, Google Meet, Zoom, Google Classroom and Adobe Acrobat; and Maintaining technology inventories and updates. For more details & how to apply, go to <https://youngscholars.org/become-a-teacher/> Follow the application instructions in the left-hand column. Select the "Open Positions" tab and click on "Information Systems Manager" to view the full job description.